



# P V RAM REDDY P. G. COLLEGE

(Approved by AICTE & Affiliated to OU)

Uppariguda (V), Beside Lake Villa Resorts,  
Ibrahimpattanam (M), Ranga Reddy Dist - 501 506.

Ph : 93 93 93 3700, 93 93 93 4700

## APPLICATION FORM FOR ADMISSION

ACADEMIC YEAR \_\_\_\_\_

APPLICATION NO.		Affix your passport size photograph here
I-Cet H.T. No.		
I-Cet Rank		
Last date for Submission of Application form :		

<b>INSTRUCTIONS</b>	1. Please read the instructions given on page 4 before filling it.
	2. The details must be carefully filled in the candidate's own handwriting.
	3. The University and the college reserve the right to cancel the admission of any candidate if and when detected that the admission is against rules.

<b>COURSE APPLIED</b>	1. Course Applied for : MBA / MCA
	2. Degree obtained : _____
	3. Percentage of marks obtained at the Qualifying Examination : _____

<b>APPLICANT'S INFORMATION</b>	Full Name of the Applicant _____ (IN BLOCK LETTERS)	
	Nationality & Religion : _____ Mother Tongue : _____	Sex : Male <input type="checkbox"/> Female <input type="checkbox"/>
	Date of Birth : DD <input type="checkbox"/> <input type="checkbox"/> MM <input type="checkbox"/> <input type="checkbox"/> YEAR <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Place of Birth : _____	
	Permanent Address of the Applicant _____ _____ _____	Address for the Applicant for Correspondent _____ _____ _____
	Email : _____ Phone : _____ Cell : _____	Email : _____ Phone : _____ Cell : _____

<b>PARENTS</b>	Father's Name / Guardian's Name : _____
	Mother Name : _____
	Occupation of Parent / Guardian : _____ Annual Income : _____

<b>CATEGORY</b>	Whether the candidate belongs to SC/ST or BC/OBC (Enclose the caste certificate from Competent Authority if Yes)	Yes <input type="checkbox"/>	No. <input type="checkbox"/>
	Whether the candidate is NRI/foreign National (Enclose Passport copy if Yes)	Yes <input type="checkbox"/>	No. <input type="checkbox"/>
	Religion	<input type="text"/>	

**ADDITIONAL INFO**

Local Address of the Applicant (if any, in Hyderabad) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_ Cell : \_\_\_\_\_

**MOLES**

Identification Marks  
 1) \_\_\_\_\_  
 2) \_\_\_\_\_

**PREVIOUS EDUCATIONAL QUALIFICATION**

Educational Qualification: Beginning from SSC upto the latest qualifying Examination passed	Name of Board or University	Maximum Marks		Marks Secured		Hall Ticket No.	Subjects Studied (Group)	Year of Passing	Medium of Instruction	%
		P-I	P-II	P-I	P-II					

**OTHERS**

Games in which you have taken part : \_\_\_\_\_  
 Have you represented any University State or National Championship if so, give details.  
 Extra curricular activities you would participate in : \_\_\_\_\_  
 Any other information: \_\_\_\_\_  
 Please state whether you are seeking admission under Ex-Serviceman / N.C.C. / N.S.S. / Sports / Physically Handicapped quota.

**Declaration by the Candidate :**

I Promise to abide by the rules and regulations of the college and the Osmania University, The information given by me in this application form is correct to the best of my knowledge.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

*Signature of the Candidate*

**Declaration by the Parent / Guardian :**

I here by declare that I have known the financial obligation of my ward and I can afford to pay all the costs and I undertake to pay the tuition and other fees payable to the College under the rules in force & which may be farmed from time to time by the Management. I am aware that the fee paid to the College for admission will be forfeited case of his / her discontinuation of the studies for any reason. I also stand by the declaration given by my son / daughter to the College.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

*Signature of the Parent / Guardian*

**DECLARATION BY THE STUDENT**

To  
The Principal,  
P V Ram Reddy P.G. College,  
Uppariguda (V), Ibrahimpatnam (M), R.R. Dist.

I \_\_\_\_\_ S/o., D/o. \_\_\_\_\_

have read the rules and conditions for my admission into \_\_\_\_\_

1. I shall not indulge in ragging or in any other kind of misbehaviour.
2. I will not use any obscene or unparliamentary language anywhere. I shall respect all my teachers, all the students and staff members of the College.
3. I will regularly attend all my classes throughout the year and I will maintain a minimum of 75% of attendance as per the rule. If for any unforeseen reason I am not able to attend the classes for a long time without prior intimation to the Principal, I shall submit a valid explanation at the earliest. I am aware that if 75% attendance is not maintained in all the subjects, Management discretion is final and may not be allowed to appear for the Semester Examination. I am liable to be recovered an equivalent amount from me.
4. I will be fully committed to my studies and will maintain absolute silence in the classes and shall not disturb any class by indulging in talks or moving in and out of classrooms when classes are in progress.
5. I do hereby promise that I will not :
  - a) Cause any damage to any property of the College and Hostel such as Benches, Switchboards, Furniture, Laboratory equipment, Sports equipment etc.
  - b) Deface the Desks, Benches, Chairs, Walls of the Hostel / Class-Rooms, Blackboards, Toilets, Walls of the college etc., with any writing whatsoever.
  - c) Failure to compliance with the above.
6. I will appear for all the Terminal Tests and examinations conducted by the College, without fail.
7. I will submit all the assignments, Record Books, Home Work etc., in time for the purpose of continuous evaluation. I shall make an earnest attempt to achieve academic improvement in all the subjects throughout the year.
8. I shall attend the Preparatory Examination. If I fail to do so, I may be debarred from appearing Semester Examination.
9. I shall keep up the good name of the College in all my thoughts, behaviour and action.
10. I shall implicitly accept the decision of the Management as final in all matters of discipline

Place : \_\_\_\_\_

Date : \_\_\_\_\_

*Signature of the Candidate*

## DECLARATION BY THE PARENT / GUARDIAN

I have read the above rules conditions my ward has to follow and agree to the applicant's admission to First Year Class. I shall be responsible for his / her good conduct, attendance and discipline during the period of his / her stay in the College. I understand that promotion / admission to the next higher class is not automatic. I assure that my ward will not indulge in any act which will tarnish the image of the College. If he / she does so, he / she may be expelled from the College. I will not have any claim whatsoever for the refund of fees, if my ward leaves the College on his / her own will or expelled by the College for breach of conduct, discipline or rules of the College.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

*Signature of the Parent / Guardian*

## INSTRUCTIONS ON CANDIDATES SEEKING ADMISSION

1. Admission of the P.G. Course is given to those who have passed the Degree or other equivalent examination subject to merit obtained at the ICET common entrance test.
2. Admission shall be given only to those who have registered at this college for P.G. Courses.
3. All the fees shall be paid within the specified date.
4. Fees once paid will not refunded.
5. The Principal reserves, the right to refuse admission to any candidate without assigning any reason, whatsoever.
6. The following certificates must accompany the application form : (Xerox copies)
  1. Entrance Hall Ticket.
  2. Entrance Marks Card.
  3. Transfer Certificate - X, Inter, Degree & Bonafide.
  4. Marks Memorandum of X, Inter, Degree Exam or Equivalent.
  5. Provisional Certificate - Degree.
  6. Caste Certificate SC / ST / BC.
  7. Sports / NCC / NSS / Ex-servicement / Physically Handicapped.

At the time of admission the candidates must present themselves in person along with all the original certificates for verification.

## For Office Use Only

The Candidate is Admitted / Rejected.

Admitted to : \_\_\_\_\_ Admn. No.: \_\_\_\_\_

Date of Admission : \_\_\_\_\_ Remarks : \_\_\_\_\_

*Checked**Admission in-charge**Principal / Correspondent*

## Original Certificate Submitted

## Original Certificate Due

- |          |          |
|----------|----------|
| 1. _____ | 1. _____ |
| 2. _____ | 2. _____ |
| 3. _____ | 3. _____ |
| 4. _____ | 4. _____ |
| 5. _____ | 5. _____ |
| 6. _____ |          |
| 7. _____ |          |
| 8. _____ |          |

*Clerk**Signature of the Principal*